# Public Participation at Board Meetings

## Citizen Attendance at Board Meetings

Citizens of Colorado have the expressed right and are encouraged to attend regular and special meetings of the Board of Trustees and to hear and observe the deliberations of its members. Citizens may be heard by the Board upon pertinent issues, subject to the following regulations and to the rulings of the Board Chairperson in his/her duty to expedite legitimate and objective discussion.

## 2. Citizens Addressing the Board

During a regular meeting of the Board, any citizen may request the opportunity to speak regarding any issue and must, at the appropriate time, be recognized by the Board Chairperson to speak on that issue.

During a special meeting of the Board, the agenda of the Board is limited in scope to the topic or topics for which the special meeting was called. During a special meeting, the subject of citizen comments will be limited to the topics under consideration by the Board at the special meeting.

Citizens wishing to address the Board who require special accommodation (such as the service of a sign language interpreter) must make their needs known to the Superintendent at least three working days in advance of the meeting in order to ensure the needed accommodations can be provided.

## 3. Identification of Speaker

The business of Regular and Special Meetings of the Board is kept on permanent record. Therefore, it is necessary for every person who wishes to address the Board to state his/her name and the subject about which he/she wishes to speak.

Citizens who wish to address the Board are required to register with the Board secretary upon arrival at the Board Meeting. This will assist the Board Chairperson in recognizing them during the meeting.

## 4. Procedure for Speaking During Board Meetings

The Board’s agenda will allocate fifteen minutes during the Closing Section of the agenda for citizens to address the Board. The Board Chairperson, at his/her discretion, may elect to allocate additional time during the Board’s discussion of specific agenda items for public comment on those agenda items.

Except when otherwise specified by the Board Chairperson, comments by individual citizens in a given time period shall be limited to three minutes. At the discretion of the Board Chairperson, the period of time allocated from the agenda for citizens to address the Board may be extended beyond fifteen minutes.

Questions asked of the Board by the speaker shall be referred to the Superintendent for considera­tion and later response.

## 5. Citizens on Scheduled Business

The above regulations are not designed to restrict the scheduled appearance of citizens who have regular business with the Board and whose presentations are provided for in the agenda.

## 6. School Employees

Participation in Board Meetings by employees and their representatives is guided by personnel policies and regulations except that all employees have the right to attend Board Meetings in the same manner as all other citizens.

## 7. Complaints Regarding District Personnel

The Board will not hear oral complaints regarding school personnel except in the manner provided for elsewhere in policies and regulations.

Adopted by Superintendent: September 13, 2007

Revised and Approved by the Superintendent: November 30, 2010

Revised and Approved by the Superintendent: January 25, 2018

Revised and Approved by the Board of Trustees: November 8, 2018