**PSO Meeting Minutes**

**February 7, 2024**

**Zoom Meeting**

**Welcome**

Kellie Moothart, Josh Moothart, Cathy Haselhorst, Kathy Emter, Tera Spangler, Jamie Lugo, Jorden Morales, Jessica Ritz, Liz Arnquist, Michael Halloran

The meeting was called to order at 4:30 pm

**VP Report**

Health and Wellness and the Food Committee will be meeting this month. Kellie will report back during our March meeting.

**Old Business**

1. **QR Code**

The QR code was created. Thank you, Cathy, and Becky!

1. **Survey Parent Lunch**

Josh has created the survey. Google Form - Parent Lunch Survey. The board is reviewing it, once it is approved, Cathy will send it out to all families via Infinite Campus

3. **Parent-Teacher Conferences**

Becky, Kellie, Cathy, and Kathy worked together and created treat bags for all the wonderful teachers/staff at CSDB. The bags included water bottles, gummy snacks, chocolate, granola bars, and more treats. Thank you, Teachers, and staff, for their hard work!

Kathy Emter reported that teachers were very grateful for the bags and liked the bubble wrap!

Tera also emphasized the appreciation of the teachers.

**4. Recording of Meeting**

It has been agreed that we would all like to record and post the PSO meetings. Cathy will discuss with the interpreting office about having an audio describer at the meeting. Cathy will also discuss with IT what needs to be done to post the link to the meetings on our website.

**New Business**

1. Parent Nights (including a Superintendent Night, an opportunity to meet parents and families)

The Board of Trustees will be hosting a Meet and Greet for our new Superintendent. Tera has asked if the parents would like a more intimate meet and greet, for parents only.

We will table this discussion, until we have a date that the board will be hosting their event, for the March meeting

1. Homecoming-Spirit Week is March 11-15, and the Goalball Homecoming is March 15-16

Please consider attending the Pep Rally and Goal Ball game on Friday, March 15th.

1. Mini-Grants

Ashely Wood has submitted a mini-grant application. She is requesting $150-$165 to enable science fair projects for grades 2nd-5th. Funds will be used for trifolds and materials/supplies needed to complete the projects.

This was approved.

Kathy Emter will present Ashley with a letter of congratulations along with the funds.

1. New Business

Mike Halloran (Dean of Students, Deaf School) shared that three students at the School for the Deaf had been invited to the Youth Leadership Camp (YLC). The cost for the camp, for each camper, is $3500. Mike was wondering about the possibility of the students applying for a mini-grant. Tera will speak to Beth Oliver (Controller) about ideas on how to help these students. Any further discussion on a mini-grant is tabled for now.

1. Open comments and questions for Tera Spangler

Jessica Ritz-

* + Public comments for the February 7th meeting were not available when she tried to access them. Tera responded that she would follow up on this.
  + Would like to confirm with Mike Nero that there will be available parking to accommodate wheelchair access. Tera will follow up with Mike Nero.
  + Emphasized that there is a need for Audio Description for board meetings. Tera responded that there is a discussion/plan on adding the audio description live to future board meetings.
  + Please update parents with any changes to links, sign-up sheets, etc. Cathy did respond that we will continue to work to make sure that we are communicating with parents/community.
  + Asked about the possibility of adding a link to a Google Calendar so that parents/community can download it to their phones. Cathy will look into it. She did say that we may have limits based on our website server.
  + Would like to see the newsletter, meeting invites, and agenda sent out earlier. Cathy responded that the PSO goal is a week before the meeting. She and Kellie will continue to work to meet this timeline. Meeting dates are available on the event calendar of the website as well as on the PSO web page and the Quick links on the home page of the website.
  + Was not aware that ASL classes were available to the community. Cathy shared where she could find the information on the website.

Josh Moothart

* Concern that the PSO Newsletter was not accessible with screen readers (JAWS). Cathy clarified that all communications sent out from CSDB need to be accessible and that she works to ensure that this is happening. Please let her know if a document is missing Alt Text, incorrect reading order, missing headings, etc. to please communicate with her to fix it.
* Braille Classes. Are they available to the public? Jamie Lugo shared that the current Braille classes were only communicated to the blind school families but would be very to share with everyone for the next class. There is also a braille class for staff that she will share with Mike Halloran.