**PSO Meeting Minutes**

**January 11, 2024**

**Zoom Meeting**

**Welcome**

Kellie Moothart, Becky Fulton, Josh Moothart, Cathy Haselhorst, Kathy Emter, Tera Spangler, Jennifer Wright, Naomi McCown (interpreter)

The meeting called to order at 4:30 pm

**Old Business**

* **2/9/23 Minutes-Parent Night (Tera) proposes to continue or suspend**

Discussion held until the February meeting.

* **10/19/23 Minutes-Cathy & Becky work together to set up a QR code**

The QR Code has been created. It is on the website page and will be added to all newsletters going forward.

* **Follow-up Parent-Students Lunch Survey**

Josh will create questions for a survey and share with the group. Once they are approved, Cathy will send out a Google survey to parents.

* **Mini-Grants-Additional suggestions regarding their events and newsletter**

Approved a $175 mini-grant for Laura Stearn. She is taking the elementary students from Adams to Trader Joe's. They will learn about how a store is set up and will search for an item that they can take home. The media team will be creating a 60-second video of the students on the field trip that will be shared on social media and the website. Kellie will write a letter of congratulations to be presented to Laura along with the funds.

**New Business**

* **Parent-Teacher Conference (February 1st & 2nd)**

**PSO will provide snack bags for teachers. A $300 budget was approved. Becky will purchase the items that will be assembled on January 24th.**

* **Homecoming (March)**

Discussion held until the February meeting.

* **Donation**

A $3,000 donation has been made to the PSO.

* **Recording of Meetings**

A discussion was had regarding the possibility of recording and sharing the meetings on the website. We will need to consider how we will post a transcript of the meeting in both English and Spanish. Cathy will meet with Diane Taylor about the options we have and if we will be meeting all accessibility requirements.

The meeting ended at 5:30 pm

Next meeting via Zoom, February 11, 2024 @ 4:30 pm.